



Camera di Commercio Italiana in Cina
中国意大利商会
China–Italy Chamber of Commerce

Handbook for Elective General Assembly on February 22nd, 2019

1 - When and Where

The Elective General Assembly will take place on February 22nd, 2019, 9:00 am at Italian Institute of Culture, no.2 Sanlitun Dong Er Jie - 北京市朝阳区三里屯东二街2号.

Registration starts at 8:30, ballot procedures should take 2-3 hours.

2 - What we are voting for?

The members of the Chamber will vote to elect the Board of Auditors (Collegio dei Revisori dei Conti), one (1) Proviviro.

3 - Who can run for...?

a) Proviviro

Any Former Chairman, Former Vice-Chairman, Former Area Vice-Chairman, Former Treasurer, Former Board Member who held office for at least 4 years and after their mandate were constantly Members of the China-Italy Chamber of Commerce and had permanent residence in China is eligible to nominate themselves for election to the position of Proviviro.

Note: Please note that the Chamber does not reimburse any travel/lodging expenses of any of the Proviviri.

4 - How can I run for Election?

Candidates may put forward their names for election until **12 AM** of Thursday **February 7th, 2019**.

To present the candidature you will need to fill in the [Candidature Form](#) and send it [here](#) together with a **short bio** by **12 AM** of Thursday **February 7th, 2019**.

5 - Who can vote for Election?

1. Designated representatives from a corporate member (ref. members' category (a) of the CICC **Article of Association**) based in China. Please note that designated representatives of corporate members who are not Italian are eligible to vote;
2. Italian individual members residing in China and working for an Italian or a non-Chinese company registered in China (ref. members' category (b) of the CICC **Article of Association**).

6 - Who can attend the Elective General Assembly?

All members have the right to attend and take part at the proceedings of the Elective General Assembly.

In order to properly organize the venue, if you plan to attend please **register [here](#) by 6:00 pm of February 21st**. However please note that prior registration is not a condition to attend the Elective General Assembly: we encourage all members to take part and vote but please register in advance so that we can serve you better.

7 - How can I vote?

Each member eligible to vote may vote to elect one (1) Probiviro and the Board of Auditors.

There are three ways to vote:

- 1) **In person** by secret ballot at the General Assembly on February 22nd, 2019.
- 2) Throughout **[e-Vote](#)** using **e-ballot** trusted **platform**, from **9:00 am of February 15th to 6:00 pm of February 21st**, 2019. To be able to vote, you should use the link we sent you to your email address you registered with on the CICC platform. **Please be aware that you will receive the invitation for the e-Vote just if you completed the CICC membership procedure (both payment and CICC platform registration) for 2019 before February 20th, 6:00 pm**. More information **[here](#)** (join the Chamber).
- 3) Assigning a **proxy** - use **[the official proxy form](#)** to delegate someone to vote on your behalf. Please fill in the official proxy form and hand it out the day of the Elective General Assembly during the registration, there you will receive one voting card.

Note: Each Member may not receive more than three (3) proxies. No proxy is available for e-Vote. No sub-proxy is allowed. Proxies received after the deadline or in a format different from the official proxy form will not be accepted.

8 - Further Questions

Please refer to the news with Elections General Rules on CICC website [here](#) and to the Articles of Association of the Chamber [here](#).

The Secretary General is the receiving officer for the election. All election related communication should be addressed to the elezioni2019@cameraitacina.com.

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Kind regards,
CICC