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Tailored Services of the Highest Standards

- **Company Description**

Orcom C&A is a Managerial consulting firm with a well-established presence in China for more than 20 years. It is headquartered in Shanghai and has offices in Beijing, Guangzhou, Hong Kong, London and correspondents in Dubai and Italy.

Our group now employs more than 85 international and Chinese consultants fluent in English, French, Spanish, German, Italian and/or Chinese.

Orcom C&A is a member of the International Fiscal Association (IFA), an international and independent organization dealing with fiscal matters with a network of IFA Branches located in 68 countries and with more than 12,500 members from 111 countries. *Orcom C&A* is also a member of the "Association de Brecourt", a European network of select accounting firms. IFA and ADB are also located in Italy and France.

Orcom C&A is structured and focused to provide tailored services to our clients, with particular emphasis on professionalism, international and local technical expertise, and responsiveness.

- **Mission**

Orcom C&A strives to be a trusted advisor to our clients, specializing in providing tailored accounting, tax, and business solutions that enable our clients to conduct their business efficiently and effectively in Mainland China and Hong Kong.

- **Internship Information**

Position: Business Development & Marketing - FULL TIME

Duration: 3 months, (Negotiable)

Starting date: As soon as possible

What Orcom C&A will provide to the candidate:

- **Professional training**
- **Knowledge**
- **Sparkling Business Environment**

Job description:

- Business Research and analysis (categories: Finance and Accounting, Tax, Customs, Corporate/Legal, HR.)
- Specific Contents creation (Finance, Accounting, Tax, Corporate/legal)
- Keep abreast of the latest regulatory issues affecting foreign investment and the current economic and political landscape throughout Mainland China and Hong Kong
 - o Assist in developing the company's presence on social platforms such as LinkedIn.
 - o Assisting during events (creation of marketing materials, invitations, etc.)

Qualifications Requested:

- MSc in **Economics/Business administration.**
- Proven research and writing ability (will be requested the abstract and a brief of the Master thesis.)
- **Proactivity** on the business environment
- Consistent knowledge of the Office package, Photoshop is a plus.
- Able to multi-task and **work hard** under pressure meeting the strict deadline.
- **Interest** in China's business environment and FDI environment.
- Proficiency English level is a must
- Chinese (Mandarin) knowledge is considered a consistent plus.

The resource requested must have:

- o Leadership Skills and Professionalism
- o Desire to learn/improve
- o Innovative - Creativity
- o Attention to detail
- o People management / interpersonal skills