



Camera di Commercio Italiana in Cina

中国意大利商会

China-Italy Chamber of Commerce

China-Italy Chamber of Commerce
Career Day 2020

Job Description

Position: **Accessories and trims Merchandiser**

Job Description (100 words):

- Place orders and follow up to ensure on-time delivery;
- Keep communication with suppliers and foreign clients (by telephone and/or mail);
- Inform clients about delivery dates, production status and issues;
- Promptly respond to clients requests;
- Check documents related to production and delivery of goods (proformas, shipping documents, bill of landing, ecc.);
- Arrange and record lab tests;
- Quality Assurance.

Job location: **Shanghai**

Type of job (full-time, part-time, internship): **Full-time/Full-time Internship**

Required experience: **Preferable to have gained a previous work/internship experience**

Starting date: **August 2020**

Salary (if indicated): **Undergraduate student: 2000* RMB/month - Graduate: 6000* RMB/month**

Candidates' requirements (100 words)

- Chinese nationality;
- Native Chinese, fluent English (verbal and written), Italian language is a plus;
- Bachelor's degree for candidates who are not undergraduate student;
- Good knowledge of the Office package, especially Word and Excel;
- Excellent organizational and communication (written and verbal) skills needed to document, interpret and communicate technical results to colleagues and customers;
- Desire to learn and improve.

Skills are important for this job but even more so are candidate's attitude and qualities.



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Company Information

Company Name: **Shanghai Quality Trading Company Ltd.**

Company Description (100 words):

Shanghai Quality Trading Company (SQTC) is based in Shanghai Minhang and works in women's fashion & luxury sector. SQTC is the Chinese production branch of a famous Italian brand that operates in 105 countries with more than 5000 employees. Since over 50 years main values are passion, commitment and tradition at the service of fashion interpreted with personality and rigour. Corporate behaviors are sense of belonging, entrepreneurship and managerial skills to continuously express innovation and creativity.