

# How to write the best Resume

Shun HOU



## About Shun

- 7 years in Search & Selection industry, serviced at Michael Page, Morgan McKinley and GI Group
- Expert of Corporate Function Recruitment with affluent experience of working with top-notch clients in the Retail, Luxury, Consumer Goods areas;
- Now working as the Strategic Accounts Management Director for Great China

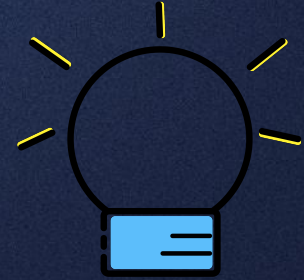




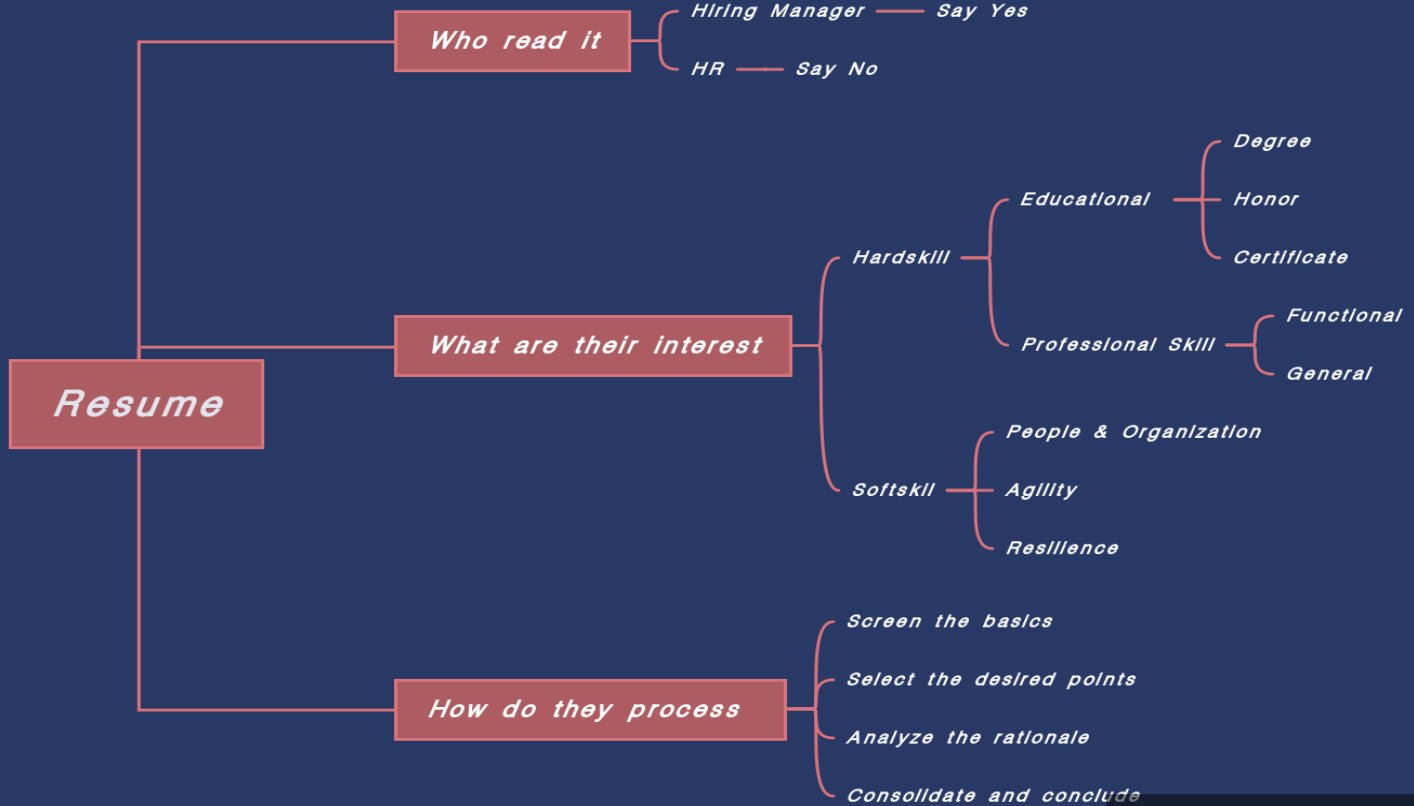
Who, What, and How



4 essentials of a good resume



Q & A Session



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# The 4 essentials



Personal Information:

Sharply present yourself with desired information, pay attention to the cultural preference in different regions.



Your role in the organization and the dynamics, specify the KDIs of the role and how it interact with the organization.



The Result and achievement that can be measured in a qualitative and quantitative manner, use data and reference as evidence.



Be Direct, Logical and Reasonably Attractive.

## About GI Group

总部位于意大利米兰的杰艾集团是全球人力资源服务领军企业之一。

GI GROUP IS ONE OF THE WORLD'S LEADING COMPANIES PROVIDING SERVICES FOR THE DEVELOPMENT OF THE LABOUR MARKET.

杰艾中国现为上海、北京、浙江、宁波、苏州、广州人力资源服务行业协会会长或理事单位。

GI GROUP CHINA IS THE PRESIDENTIAL OR BOARD MEMBER IN HR ASSOCIATIONS IN SHANGHAI, BEIJING, ZHEJIANG, NINGBO, SUZHOU AND GUANGZHOU.

在华拥有10年以上行业服务经验, 9大业务中心, 4大业务区域, 超过500家企业客户, 100多家外包客户, 覆盖全国一二线城市, 超过50家分支机构

IN CHINA WE HAVE MORE THAN 10 YEARS SERVICE EXPERIENCE, 9 BUSINESS HUBS AND 4 BUSINESS DISTRICTS, MORE THAN 500 CLIENTS AND 100 OUTSOURCING CUSTOMERS, MORE THAN 50 BRANCHES AROUND CHINA

